

**PRESQUE ISLE HARBOR ASSOCIATION  
BOARD OF DIRECTORS MEETING  
JUNE 14, 2018**

The meeting was called to order at 7:00 p.m. 5 p.m. by President Fay.

**Roll Call:** Present: D. Campo, D. Fay, V. Fields, B. Hellmuth, L. Larkin, H. McCown, T. Rawlings, S. Ray, B. Yaklin.

Staff: Jacob Kroll.

Guest: Kristy Schulze, Schulze, Oswald, Miller & Edwards PC

**Audit Report** – Schulze reviewed the audit for the fiscal year ended March 31, 2018. It was in line with their expectations. Suggested replacing Lotus system; MYOB all right. She is willing to offer suggestions of another program but their firm would not do the transfer. Desktop Version of Quick Books one possibility. In answer to Yaklin questions, no change needed in the scope of the audit, would consider quarterly reports on an accrual basis. In answer to Hellmuth request, in the future she will provide audit ahead of Board meeting so directors have an opportunity to review material. Kroll will forward to the Board electronically. Reviewed CPA services and charges. Schulze will attend Annual Meeting.

**Board Members:**

a. General Comments –

Ray – Has extensive career experience with data conversions; will help if new program chosen to replace Lotus.

Hellmuth- Thanks to Kroll for prompt maintenance to outdoor pickleball court.

Larkin – Member question regarding handicap lift for pool. After discussion, Board denied this action due to cost, liability, allowable free space required by state code.

Ray – Verizon Wireless possibly interested in putting tower up on Association property and offering an HOA plan. MOTION (Campo/Hellmuth) carried to authorize Ray to get all information available on the Verizon proposal.

Campo- Refreshments at Annual Meeting? Decision: coffee and water only.

Ray- New information on geothermal systems within the association? Not at this time. Request to revisit the situation.

Rawlings- Security Committee – Paid \$50 to make the Security website a trusted site. MOTION (Campo/Hellmuth) carried not to install a portapotty at the Crystal Point rustic area.

Yaklin- After discussion, MOTION (Yaklin/Hellmuth) carried to put Facebook under PIHA ownership and control, with the Executive Director responsible and authorized to choose individuals to provide input for the site.

Fay - Kim Dobson, member of group working on internet availability in Township coming to Annual Meeting. Will be given limited time to speak. Member trying to set up dues payment on-line with bank; Kroll will check with Pauline to see if this problem has been addressed. Status of Stevens' flooded lot: now dry. County Road Commission advises not their problem. Thanked Kroll for repairs needed because of porcupine damages.

Rawlings- Reports wife, Heather, willing to chair Natural Resources Committee. Fay hereby appoints Heather Rawlings Chair, Natural Resources Committee, with the support of the Board.

Larkin- "Splash" e-mail has been sent out.

- b. Community Reports –Saturday, June 16: Stan Paavola Memorial Lunch at Garrity Hall; Wooden Boat Show; Nautical Swap Meet

**Minutes:** Meeting of May 10, 2018. MOTION (Hellmuth/Larkin) carried to accept Minutes as presented.

**Financial Report:** Fields reviewed the Profit & Loss (Last Year Analysis) April 2018 through May 2018 report. MOTION (Campo/Larkin) to accept Fields' report. Kroll will see if current software will create a report comparing items to budget as well as the current items to last year or can add such a column to the report now generated.

**General Functions:**

- a. Forestry – Kroll – After discussion of Kroll's interaction with the Water Company and our lawyer, the Board authorized Kroll to talk to a forester recommended by Gulden about an acceptable and environmentally sound clearing plan and to the Amish logging company about implementing this plan. The goal is to encourage healthy trees, support wildlife and satisfy concerns about the safety of the environment.
- b. Repair & Maintenance – Kroll – All projects on schedule, including Grand Lake docks resurfaced, extra docks installed, buoys moved; indoor pool work done; gravel drives graded and brined; culvert replaced at the campground. Spa leaks will be repaired July 9-13. Web site recently edited and updated.
- c. Rules Changes – Bill Yaklin, Vickie Fields – Proposed amended Rules given to Board. MOTION (Campo/McCown) carried to continue discussion and take action on the proposed Rules amendments at the July Board Meeting. MOTION (Hellmuth/Rawlings) carried to add "no loitering" to the existing Rules, Clubhouse Use, Rule 8.
- d. Unacceptable lot – Discussion to continue at July meeting regarding actions to be taken against lot owner and Architectural Committee involvement to date.

**Standing Committee Reports:** Activities Committee – Larkin will again attempt to reach Carleen Gibbs to request receipts and budget information from her.

**Other Business** – Yaklin presented Board and Kroll with a suggested AROP form for Kroll reviews. It was accepted by the Board. Reviews will be quarterly for the first year of employment (first review at August, 2018, Board Meeting), and less often, as determined by the Board, after the first year.

Hellmuth recommended having the Chair of a Committee give a report at each Board Meeting.

**Future Agenda Items:** Change from Lotus system; forestry; Verizon proposal; Rules update; unacceptable lot; water usage (geothermal); Kroll performance review.

There being no further business to come before the Board, the meeting was adjourned by President Fay at 9:40 p.m.

Respectfully submitted,

Linda Kaufman, Recorder

