

**PRESQUE ISLE HARBOR ASSOCIATION
BOARD OF DIRECTORS MEETING
OCTOBER 11, 2018**

The meeting was called to order at 7:00 p.m. by President Fay.

Roll Call: Present: D. Campo, D. Fay, V. Fields, B. Hellmuth, L. Larkin, T. Rawlings, B. Tulgestka, B. Yaklin. Absent: S. Ray.

Staff: Jacob Kroll.

Correspondence: Hellmuth – Morley Kellogg’s 90th birthday November 27th. Campo will prepare a certificate of appreciation for him from the Board, which will be presented to him the evening of the November meeting, along with a birthday card signed by all Board members.

Minutes: Meeting of September 13, 2018. MOTION (Hellmuth/Yaklin) carried to accept Minutes as presented.

Financial Report: Fields reviewed the Profit & Loss (Last Year Analysis) April 2018 through October 2018 report. MOTION (Larkin/Campo) to accept Fields’ report.

General Functions:

- a. Voice mails – System through internet not workable at Clubhouse, per Art Ross. Kroll waiting for information on a landline system.
- b. Maintenance – Includes groundskeeping at Campground, winterizing North Bay Beach House, draining swampy area at Burnham’s Landing, clubhouse roof flashing repairs. Will adjust shower faucets in men’s locker room as needed. Yaklin requested that Kroll prepare a list of projects scheduled for next year.
- c. Neil Pardike, P. I. Harbor Water Co., reported four hydrants are inoperable. Parts no longer available, so hydrants will be replaced. Hellmuth mentioned that Chad told him there were seven.
- d. Kroll provided copies of an Employee Organizational Chart. Yaklin – take out (re employees) “in excellent health” as this is illegal. Kroll to change reporting structure of clubhouse employees from the Maintenance Supervisor to the Executive Director.
- e. Miscellaneous - Kroll confirmed it is their policy to set up for meetings held at the Clubhouse by other area groups (Men’s Club does their own set-up).

Standing Committee Reports: Yaklin, Architectural Review Committee – Dennis Cleary unable to attend meeting. Since Cleary’s report to the Board in August, the Committee approved one plan and advised another homeowner that re-approval was needed on a plan that has been changed. Yaklin feels committee functioning acceptably but documentation of their actions needs to be improved. Agrees quarterly reports to the Board would be mutually beneficial.

November Board Meeting: Reports from Stan Ray, Natural Resources Committee, and Carleen Gibbs, Activities Committee.

Board Members:

- a. General Comments –
Fay – Received question regarding “small libraries”. Kroll will look at the one across from the Lodge; thinks it would be easy to make some from wood they have on hand. Board will consider three locations: clubhouse, campground, Grand Lake Beach House.
Campo – The rock wall blocking the shoreline at the edge of Bay Shore Park is getting higher.
- b. Community Reports – Autumn Lights on Saturday, October 13th.

Future Agenda Items:

November – Natural Resources Committee Report (Ray)
Activities Committee Report (Larkin)

There being no further business to come before the Board, the meeting was adjourned by President Fay at 8:50 p.m.

Respectfully submitted,

Linda Kaufman, Recorder