**PRESQUE ISLE HARBOR ASSOCIATION**

**BOARD OF DIRECTORS MEETING**

**JUNE 13, 2019**

The meeting was called to order at 7:00 p.m. by President Fay, followed by the recitation of the Pledge of Allegiance.

**Roll Call:** Present: D. Campo, D. Fay, V. Fields, B. Hellmuth, S. Lang, L. Larkin, D. Matuszak, B. Tulgestka, B. Yaklin.

Staff: Jacob Kroll.

Guests: Ken Bade, Don Lehman, Patrick Sheldon, Cal Lemanski, , Kim & Toots Victorson, Rhonda Lapata, Jim Holman, Tim Darga, John Czoykowski

**Audit Report**: Financial Report for the Fiscal Year Ended March 31, 2019, prepared by Schulze, Oswald, Miller & Edwards, PC, was reviewed by Julia Oswald and Sandra Edwards. An unqualified clean opinion was reported on the 2019 audit. A MOTION (Yaklin/Larkin) carried to accept the audit report.

**Property Owners Comments:** Bade and Lehman again requesting additional membership cards. Board agreed to revisit request and get back to them. Sheldon…Darga - Issue of house apparently being used as a rental discussed. Board will decide on action in tonight’s meeting. Czoykowski presented signed petition regarding extractive industries in Association Common Areas.

**Correspondence:** In response to request from Friends of the Library, MOTION (Larkin/Lang) carried to contribute $100 in coins for the coin dig game at the July 6th Picnic.

**Minutes:** Meeting of May 9, 2019. MOTION (Lang/Yaklin) carried to accept the Minutes with the following addition: MOTION (Lang/Ray) carried to close the vote on the 2006 and 2009 proposed changes to the Restrictive Covenants.

**Financial Report:** Fields reviewed the Profit & Loss (Last Year Analysis) April 2019 through June 2019. MOTION (Lang/Larkin) carried to accept financial report. Future reports will reflect actual/budget amounts in order to track adherence to budget.

**General Functions:**

1. Committee Reports – All Board liaisons will make sure Committee Chairs make reports at the Annual Meeting or will make a report on their behalf. Agenda for meeting reviewed.
2. Maintenance – Kroll – Projects include upgrading parking lot at Grand Lake Beach House; refrigerator donated by Young’s Appliances for GLBH (Larkin will send thank you); air handler, roof leak, fixed at Clubhouse; final inspection in on North Bay Beach House; new signs, sand in volley ball court, gazebo moved from clubhouse to campground; repairs will be made to red truck (blew a head gasket), prox $2,500. No activity at Clubhouse during weekend of boat races. Will put signs out again weekend of the Wooden Boat Show. Call from handicapped camper regarding lack of a suitable restroom facility. Will put on agenda for next meeting.
3. Staff Development – Kroll - June 7th meeting dealt with procedures, safety, some individual training. Very well received by employees. Kroll performed many of the computer functions during his session with Pauline. Considered it a good refresher.
4. Membership Cards – MOTION (Lang/Hellmuth) carried to follow the rules in the By-Laws regarding number of membership cards issued to property owners in the case of Bade and Lehman, thereby denying their request for additional cards. Kroll will advise them of this decision.
5. Short term rentals – MOTION (Hellmuth/Matuszak) carried directing the President of the Board to send a registered letter to the owner of the property discussed in this meeting on behalf of the Board indicating they are in violation of Restrictive Covenants, Article VII, Building and Use Limitations, Section 1 and must cease and desist immediately. Letter will go in mail tomorrow. Kroll will advise Darga of this action.
6. Food Pantry Annual Meeting – event cancelled.

**Standing Committee Reports:**

Fields – Has 2 bookings for craft classes in the evenings at the NBBH and 3 children’s programs arranged at various locations. Will send information to Larkin for online publicity.

**Board Members:**

Campo – Advised Kroll to stay alert to possible problems at Grand Lake Beach House with launching and retrieving of boats posed by parking spaces locations.

Hellmuth – Requests return to Agenda of “Members Comments”; addition of “Approval of Agenda”.

Yaklin – Requested Kroll to review website for outdated information.

There being no further business to come before the Board, the meeting was adjourned by President Fay at 9:44 p.m.

Respectfully submitted,

Linda Kaufman, Recorder